

CLYDESDALE CRICKET CLUB (Established 1848)
Ground : Titwood, Beaton Road, Glasgow G41 4LB
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CONSTITUTION (adopted AGM June 2021)

**Joint Constitution of Clydesdale Cricket Club,
Clydesdale Hockey Club and Clydesdale Western Hockey Club**

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2 Name

The name of the club shall be "Clydesdale Cricket Club" hereinafter referred to as "the Club".

3 Aims

To promote the playing of Cricket and Hockey by club members, and such other sports and activities as approved by the Executive Committee, this to include the coaching and encouragement of Junior Players and:

- (a) to improve the health, welfare, and quality of life of those living in Glasgow and the surrounding area;
- (b) to encourage, promote and develop public participation in sport, particularly in cricket and hockey; and
- (c) to foster community engagement, and to sustain and enhance the local community by participation in sport.

4 Values

Equality: The Club values the equal treatment of everyone and strives to deliver a genuine and equal opportunity for all members to participate in the activities of the Club to the fullest extent of their own ambitions and abilities, without regard to their age, sex, gender identity, disability, marital or civil partnership status, pregnancy or maternity, religion, race, ethnic origin, socioeconomic status or sexual orientation.

Excellence: The Club values best practice, supports high achieving athletes and teams, and high standards of sportsmanship and behaviour.

Duty: The Club values and supports a culture whereby members are encouraged to help others and promote sport and healthy living within the community

5 Club Management

5.1 Executive Committee

The Executive Committee shall have the responsibility to manage the affairs of the Club and may co-opt individual members or form Sub-Committees to assist in this task and shall meet, at least, monthly. The main purposes of the Executive Committee are to:

- Oversee the running of the Club and develop and implement a strategy to take the Club forward;
- Safeguard and enhance the Club's facilities and activities;
- Review the financial performance of the Club and provide a sustainable future;
- Manage the Club's employees; and
- Promote the Club to potential members,

The Executive Committee shall have power to borrow money without security or to secure the repayment thereof, all in such manner and on such terms as may seem appropriate, but subject to prior approval by a majority of the members of the Club entitled to vote who are present at a General Meeting called for the purpose.

The meetings may be in person, on-line or via telephone or video conferencing. Five members of the Executive Committee present shall form a quorum.

5.1.1 The Office-Bearers of the Club

Shall consist of:

- a Patron or Patrons;
- an Honorary President or Presidents;
- an Executive Committee consisting of the President, Vice-President, Secretary, Finance Convenor, House Convenor, Membership Secretary, a nominated representative of the Cricket, Mens' Hockey and Ladies' Hockey Clubs *ex-officio*, and up to two other elected members, furthermore the Executive may ask other members to attend meetings of the Executive Committee to assist the running of the Club but these members shall not be treated as Executive Committee members for voting under any of the later clauses in the constitution and,
- a Members' Forum consisting of the Executive Committee members, and up to eight other elected members.

All office-bearers shall be elected at the Annual General Meeting each year by a simple majority and in the event of any vacancies occurring during the year it shall be in the power of the Executive Committee to fill such vacancies. Committee members shall be re-elected each year.

5.1.2 Execution of Documents

Any document requiring formal execution on behalf of the Club or its members shall be held to be validly executed if subscribed by any two of the President, Vice President, Secretary and Finance Convenor.

5.1.3 Recovery of Debts

The Finance Convenor and Secretary are hereby empowered jointly to sue for recovery and discharge of debts to the Club, including outstanding subscriptions.

5.1.4 Accounts

The Finance Convenor shall be required to keep proper books and accounts showing the financial affairs of the Club and to keep accounts on its behalf with such banks as the Executive Committee may determine.

5.2 Members' Forum

The Members' Forum main purpose is to provide input to and monitor the performance of the Club and provide support to the the Executive Committee. As such, it shall meet [at least] quarterly and:

- Provide input to the Club's strategy;
- Receive regular reports from the Executive Committee; and
- Help promote the Club, its sections and its activities.

The President shall chair the Members' Forum and the immediate past President shall be entitled to attend its meetings.

Five members of the Members' Forum present shall form a quorum. The meeting maybe in person, on-line or via telephone or video conferencing.

5.3 Cricket and Hockey Committees

There shall be a Cricket Committee and a Hockey Committee which shall have vested in them by the Executive Committee responsibility for the administration, direction, and development of their respective sports within the Club. All decisions of the Cricket and Hockey Committees affecting Club Policy and Finance will require the ratification of the Executive Committee before they become binding by the Club. Office-Bearers, Captains and Selection Committees etc will be appointed by the playing members at the sport's annual players' meetings.

6 Membership

6.1 Membership Categories

The membership of the Club shall consist of (a) Playing members and (b) Non-Playing members. Non-playing members shall have all the rights and privileges of Playing members of the Club other than that of Playing Cricket and/or Hockey. Members must have reached the age of 18 years to be admitted as a full member of the club. Members wishing to transfer from one class of membership to another may do so with the consent of the Executive Committee. All members (with the exception of Honorary Members) shall be elected by the Executive Committee. The Executive Committee may from time to time recommend the election to Honorary Membership of any person or persons who in their opinion have rendered outstanding service to the Club. Honorary Members shall be elected at a General Meeting of the Club at which such recommendation from the Executive Committee is submitted.

6.1.1 Juniors

Persons who have not reached 18 year of age may apply to be Junior members of the Club. Junior members shall pay an annual payment to the General Funds of the Club. Junior subscription rates are proposed by the sports sections, and then ratified by the Executive Committee. Children of existing senior members may be admitted for no additional fee if their parents have paid a "Family membership". Junior members shall not be held to be full members of the Club and shall not have any voting rights nor be liable as per Clause 11. On the date of their 18th birthday, they will require to apply for senior membership of the Club.

6.1.2 Affiliated Memberships

A sports club or organisation may apply to become an "Affiliated Club". Members of these clubs will be allowed access to the Club and use the facilities. Those that are over 18 years old may use the bar. Such members joining via an affiliated club do not have voting rights nor can hold office on the Executive Committee.

6.1.3 Limit on Non-Playing Membership Numbers

The number of Non-Playing members shall not exceed 250, except that Playing members who have played Cricket or Hockey may transfer to Non-Playing membership, with the consent of the Executive Committee, irrespective of the total Non-Playing memberships at that time. Should such transfers increase the Non-Playing membership above 250, no applicants shall be admitted until the Non-Playing memberships have fallen below 250.

6.2 Open Membership Policy

Full membership is open to all over 18s years of age and no application for membership will be refused on other than reasonable grounds. The Club operates an Equality and Diversity Policy where no one is denied the right to equal access on the grounds of age, race, creed, colour, gender, disability, occupation, religion, sexual orientation or political persuasion or marital status or having or not having dependants. There is equality of opportunity in terms of the playing rights and the rights of members to attend general meetings, vote and hold office. Members who have joined via an affiliated club (6.1.2) do not have voting rights nor can hold office.

6.3 Application Procedure

Applications can be made in writing or online. All applications will be forwarded to the Membership Secretary and shall be considered at the next scheduled meeting of the Executive Committee. Following this, applicants shall be notified by the Membership Secretary of their admission (or otherwise). Applicants for membership, upon lodgement of their application form with the Membership Secretary,

may be afforded temporary membership facilities whilst awaiting admission to the Club. Any applicant who is refused membership shall have a right of appeal to the Members' Forum.

6.4 Subscriptions

6.4.1 Annual Subscriptions

The annual subscriptions of members shall be fixed each year at the Annual General Meeting of the Club or a General Meeting of the Club convened for that purpose. The recommendations of the Executive Committee regarding the proposed rates of subscription shall be circulated to members with the notice calling the meeting. For the purpose of this Rule, membership of the Club shall be divided into the following categories and separate rates shall be fixed for each category: -

- (a) Playing Members -
- (b) Non-Playing members.

6.4.2 Family Membership

Family membership shall be extended to two adults over 18 years of age, who must be members of the same household, together with any number of their children who are eligible under section 6.1.1 as Juniors. The Family Membership rate of subscription shall be set in conjunction with the other subscriptions, as described above, with a Family member who also wishes to play one or more of the Club's sports paying an additional fee equal to the difference between a Playing fee and half the Family Membership rate set.

6.4.3 Concessionary Rates

A concessionary rate of subscription may be made available for any members, over 18 and under 23 years of age, aged 65 or over on the date the subscription is due in any year, unemployed, or students in full time education. Subscription rates for Affiliated Clubs shall be determined by the Executive Committee.

6.4.4 Renewal Dates

The subscriptions of non playing members, shall be payable on or before 1st January in any year. The subscriptions of members playing Hockey shall be payable on or before 1st September and the subscriptions of members playing Cricket shall be payable on or before 1st April. Any subscriptions not paid by the due date will be liable to payment at such increased rate as may be fixed at a General Meeting.

6.4.5 Late Payment

The names of members whose subscriptions are not paid within one month of the due date shall be submitted to the Executive Committee which shall have power to deal with such members as it thinks fit, including forfeiture of Club privileges, until the subscription is paid.

6.5 Resignation

A Member may tender their resignation from membership by sending notice to the Executive Committee through the Membership Secretary and on its acceptance by that Committee they shall cease to be a member. For playing members their registration with the sport's national governing body will not be released until all outstanding fees (match fees, kit payments and subscriptions etc) are settled.

6.6 Expulsion

The Executive Committee shall have the power by a vote of at least three-fourths of their number to expel a member from the club. The expelled member shall have the right of appeal to the Members' Forum which may confirm or overturn the original decision.

7 General Meetings

7.1 Annual General Meeting

The Annual General Meeting of the Club shall be held no later than 90 days after the end of the Club's financial year, at which the Annual Report and Accounts of the Club shall be submitted together with Secretaries' Reports on all activities of the Club.

The business of the meeting shall include the election of Office-Bearers and members of the Executive Committee and Members' Forum.

The business of the meeting shall include the setting of the next year's subscription rates, the appointment of Reporting Accountants and any other competent business.

7.2 Special Meetings

Special Meetings of the Club shall be called by the Secretary at any time on receiving a written requisition signed by at least twenty-five members of the Club entitled to vote or by order of the Executive Committee.

The Secretary shall be required to call a Special Meeting on receiving a written requisition signed by at least four members of the Executive Committee, such meeting to be called by notice stating the business of the meeting.

7.3 Notice of Meetings

Intimation of the Annual General Meeting accompanied by the Annual Report and Accounts, or of any Special Meeting, shall be sent to all members at least seven days prior to the Meeting, stating the business to be discussed. Such intimation of meetings may be given by e-mail or post.

7.4 Quorum

At all General Meetings of the Club except as provided for in rule 10, twenty-five members entitled to vote and personally present shall form a quorum. In case of parity in voting the Chair will have a casting as well as a deliberative vote.

8 Code of Conduct

The Executive Committee will issue a Code of Conduct detailing the standard of behaviour that the Club expects its members to achieve. The standards will be consistent with Constitution of the Club. Details of the code of conduct in force at any particular time shall be clearly shown on the Club websites and/or circulated electronically to members.

8.1 Disciplinary Procedures

The Club shall appoint a Disciplinary Chair, who will be delegated responsibility to manage a Disciplinary procedure with powers to investigate any lapses in the standard of behaviour per the Code of Conduct and decide sanctions as detailed in the Disciplinary Procedure. The Disciplinary Chair shall be appointed annually by majority vote at general meeting of the members. Disciplinary panel members may be appointed by the meeting or subsequently by the Disciplinary Chair. If there is no Disciplinary Chair the Club's Executive Committee may appoint a Chair for ratification at the next annual or special meeting of the members.

8.2 Safeguarding

The Club is fully committed to safeguarding the welfare of all children in its care. It recognises the responsibility to promote safe practice and to protect children from harm, abuse and exploitation. Members, staff and volunteers will work together to embrace difference and diversity and respect the rights of children and young people.

The Club shall operate a Child and Vulnerable Adults Protection Policy. This shall be updated from time to time, as required, by Executive Committee to meet the requirements of evolving legislation and the policies of Sporting Governing Bodies relevant to the Club's activities, The policy will be made available on the Club's website and a copy will be on request.

9 Management of the Bar

In the management of the Club Bar and the sale of excisable liquors therein, the following rules shall be observed:-

- No member of the Committee and no manager or employee of the Club shall have any personal interest in the sale of excisable liquors therein or in the profits arising from such sale.
- No visitors except as provided in Rules 9.1 shall be supplied with excisable liquors on the Club premises unless signed in as a guest by a member.
- No excisable liquors shall be sold or supplied to any person under eighteen.
- No excisable liquors shall be sold or supplied to any person except during the hours permitted by the Licensing (Scotland) Act currently in force. It will be within the powers of the Executive Committee to restrict the sale of excisable liquors to hours equal to or less than those permitted by the Act and to alter the times of sale of excisable liquor from time to time provided always that such hours conform in all respects to the provision of the Licensing (Scotland) Act then in force.
- No excisable liquor shall be sold or supplied in the Club premises for consumption off the premises.

9.1 Visiting Teams

Visiting teams, official and their spectators shall be admitted as temporary members for the day and shall have full the access to the facilities and the bar subject to normal licensing rules.

9.2 Visitors

The introduction of visitors shall be subject to such restrictions as the Executive Committee may impose at any time.

10 Dissolution of the Club

The Club shall not be dissolved unless at a General Meeting of the Club's members at which there must be present at least three-fourths of the voting members of the Club, and the Resolution shall not be declared carried unless by a vote of at least three-fourths of the voting members present. If, upon winding up or dissolution of the Club, there remains, after satisfaction of all its debts and liabilities any property whatsoever, the same shall be given or transferred to some other organisation or organisations having objects similar to the objects of the Club, such to be determined by the members of the Club by Resolution passed at a General Meeting at or before the time of the dissolution; and if effect cannot be given to such provision, then to some charitable object.

11 Liability of Members

The Club is a non-profit making body. The property, effects and funds of the Club shall be applied towards the promotion of the objects of the Club and no portion thereof shall be paid or transferred, directly or indirectly, by way of dividend, distribution, bonus, honoraria or otherwise howsoever by way

of profit, to the members of the Club, or to any other person or body of persons except in accordance with Rule 10. Each member, other than Junior and Honorary members, shall be bound to pay their portion of any deficiency which may occur in the funds of the Club.

12 Alteration of the Constitution

Each member on admission shall be directed to the Constitution and the Club's policies on the Club's websites. The Constitution shall not be altered unless at a General Meeting a resolution to alter the Constitution, due notice of which resolution has been given in the notice calling the meeting, is passed by not less than three-fourths of the members of the Club present and voting.